

Breakthrough Academy Chartered Public School

Board Meeting Agenda

Thursday, May 21, 2026, 4:00 PM

1. Call to Order
 - a. Note date, time, and location Call to order at 3:54 pm – Blackbear village
 - b. Take attendance – Attendance Christina Littlefield, Tiffany Manjarrez, Mary Ellen Osborne, Christina Whitney
 - c. Absent Joanne Aubuchont
2. Agenda
 - a. Suggest any changes that need to be made – No changes need to be made
3. Approve Meeting Minutes from last board meeting, April 19, 2026 -
 - a. Tine Littlefield made a motion to accept the April meeting minutes as is, Second by Mary Osborne all in favor was 4-0.
4. First Public Comment section (If there is any public) – no public
5. Reports
 - a. School Implementation Report
 - i. The sign is up and paid for.



- ii. Septic and Well
 1. The well is complete. We drilled 700 feet, appx 4-5 gallons per minute. We will put a small holding tank/pump in each building.



2. Septic plans will go for final submission after the well due to water testing. Still waiting on some water testing results. We will possibly end up with a new design. The design that was done was proprietary in setup and will possibly cost us double to install.
- iii. Purchase of containers instead of sheds/barns
 1. Containers are on site.
 2. Need to locate someone who can weld and create doors and windows for us.



- iv. Gravel for buildings was appx 9100, we have not yet seen an invoice but will need to pay with HEFA funds and fundraise to repay.
- v. Modular buildings are in the process of being delivered.

- vi. Interviews for teaching positions have started – Social Studies/Music instructor hired. One K-2 teacher hired. Further conversations are happening with a potential Science instructor. Interviewing an English Teacher and a possible Math teacher. Made an offer for a special Educator.
- vii. Registration is fluid – We lose some and gain some, we currently have 100 students.
- viii. Signed contract with HEB for traffic study, pending results.
- ix. Electric costs will be high for set up, all underground needed. Appx quote is 50K – we need to begin fundraising
- x. Information meeting June 1st
- xi. Meeting with state for Grant Monitoring visit is June 23rd, all day event.
- xii. Items purchased
 - 1. Laptops for students
 - 2. Edmentum – was pending pricing
 - 3. Wilson's Fundamentals
 - 4. Classroom Furniture
 - 5. Smart Boards
 - 6. Science textbooks for 6-12 grades
- xiii. Items needing to be procured
 - 1. Animals – 60 chickens – LOL, probably too many, but hey.. Tina mentioned Gabe with some Angus cows but currently no place to keep them. Will we work with sheep?
 - 2. Fencing
 - 3. Feed – PFU – talk to Trunks
 - 4. Bedding
 - 5. Snow Blower
 - 6. Shovels
 - 7. Wheelbarrows
 - 8. Classroom Supplies – Staples meeting to happen
 - 9. Teacher laptops
 - 10. Desktop
 - 11. Nursing supplies
 - 12. Refrigeration

b. Financial Report

- i. Any questions? No questions but was mentioned to look into NH charitable Trust and 4H financing.
- 6. New Business
 - a. Anyone want to be secretary?
 - b. Fundraising – Needs to begin ASAP
 - i. Suggested donation names engraved on pavers/bricks to create walkways
 - ii. Should begin school with a calendar raffle fundraiser, need help gathering donations and gift cards prior to mid-August, so we can create a calendar. – Was decided by board to sell calendars in September and do the calendar raffle in October.
 - iii. Need some other ideas
 - c. Remove Eric from board – has not attended enough meetings, we need to vote on this – Due to lack of attendance was motioned by Tina Littlefield to remove Eric Penniman from the board, was seconded by Christina Whitney, all in favor vote was 4-0.
 - d. Review and approve student handbook – Handbook motion for approval was made by Christina Littlefield and seconded by Christina Whitney, all in favor was 4-0.
- 7. Establish next board meeting – June – Proposed date June 18, 4 pm. 3rd Thursday – Date approved.

Fundraises talked about

Doing an engraved paver fundraiser, and flower bulb sale. Gilbert Blocks in Chocorua check them out for blocks.

- 8. Adjournment -Christina Whitney called it at 4:46 pm.