

Breakthrough Academy Chartered Public School

Board Meeting Minutes

Thursday, March 19, 2026, 4:00 PM

1. Call to Order
  - a. Note date, time, and location
    - i. Called to order at 4:06 PM
  - b. Take attendance
    - i. In attendance – Christina Whitney, Tiffany Manjarrez, Joann Aubuchont, Tina Littlefield, Mary Ellen Osborne, Kimberly Morton. Not present – Eric Penniman
2. Agenda
  - a. Suggest any changes that need to be made – No changes
3. Approve Meeting Minutes from last board meeting, February 19, 2026
  - a. Request a motion to approve minutes
    - i. Motion to approve minutes with adding Mary Ellen Osborne to the list of in attendance by Chrstina Whitney and Second by Tiffany Manjarrez – all in favor 5-0
4. First Public Comment section (If there is any public) \_ No Public Comment
5. Reports
  - a. School Implementation Report
    - i. Sign Posts are still pending final permit to install – Signs are still not up, per Taylor – pending DOT.
    - ii. Septic and Well
      1. Scott will stake the property for the well location, Hartley is ready to drill once they can. – pending snow to melt
    - iii. Discuss the March Runnels Hall meeting 3-16 – Meeting was good, smallest turn out. 2 signups within a day from that meeting.
    - iv. Stump Removal – Pine River Sand and Gravel will clear stumps – They said they can come clear the stumps as a donation
    - v. Suggestion for a construction meeting – Pine River suggested we have this so that people within the town see we are trying to keep business local.
    - vi. Purchase of containers instead of sheds/barns
      1. Getting containers right around the corner from property. Plan is to get (4) 20 foot and one 40 foot, place them in a u shape

and keep the animals safely locked up at night. One of the 20 foot containers will be used for refrigeration.

- vii. 4<sup>th</sup> building needed for office and nurse station -
- viii. Ordering 6 smart boards with stands
  - ix. Using Edmentum
  - x. Vans are on site at the property
  - xi. Interviews for teaching positions have started
  - xii. 95 students registered – wait list for 3-5 class, 5 students on it

b. Financial Report

i. Any questions?

- 1. No concerns, financials are stable. NH HEFA loan with a low interest rate, we were approved by HEFA for a loan, needs board approval to proceed. Joann motion to approve proceed with HEFA was second by Tiffany Manjarrez, all in favor 5-0.

6. New Business

- a. Jillian Goldstein has submitted her resignation from the board.
  - b. Board discussion on out-of-state tuition to be \$13,000 will help to cover cost of Title funds that will not be allocated or eligible for those specific students. Christina Whitney made motion to approve \$13K for out-of-state tuition, second by Tina Littlefield. All in favor 5-0
7. Establish next board meeting – April Meeting established for April 16<sup>th</sup> at 4pm.
8. Adjournment Meeting adjourned at 4:41 pm

Minutes Approved 4-16-2026