

## Board Meeting Notes - March 18, 2025

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The meeting of the Board was held at 5:00 PM on Tuesday, March 18, 2025 via Zoom. The following members were present: Kim Morton-Lee, Kim Randall, Eric Penniman, Joann Aubuchont, Kate Fournier, and Jill Goldstein.

Kim Morton-Lee reviewed the meeting's agenda and introduced all board members. She reviewed the roles of the board members and provided a general discussion of school progress and needs to meet as per the grant. This included the spending of 1.3 million dollars by September, including but not limited to the leasing of the school building (John H. Fuller Elementary School in North Conway, NH). Building repairs are noted as future cost items (roof repair).

Action: A motion was made by Kim Morton-Lee to review board governance documentation for approval and acceptance. This documentation was reviewed and authored in collaboration with the legal team. This was seconded by Joann Aubuchont and unanimously approved by fellow board members. Regular Board Meeting (BG1-A) was revised to note that board meetings are scheduled within 3 days of the current meeting of a date no sooner than 3 weeks and no later than 5 weeks from the current meeting and will preside within the next calendar month. The Chair reserves the right to cancel or move meetings with Board approval. A clause for exceptional circumstances notes the right of any board member to request meeting changes, which must be considered by the Board for approval. All other documentation and processes described therein were approved by the board unanimously.

Action: A motion was made by Kim Morton-Lee to select Joann Aubuchont as Chair of the board. This was seconded by Eric Penniman and unanimously approved by fellow board members.

Action: A motion was made by Kim Morton-Lee to select Jill Goldstein as Secretary of the board. This was seconded by Joann Aubuchont and unanimously approved by fellow board members.

Action: A motion was made by Joann Aubuchont to select Kim Morton-Lee as director of the school. This was seconded by Jill Goldstein and unanimously approved by fellow board members.

Action: A motion was made by Kim Morton-Lee, and seconded by Kate Fournier, to set a limit of \$15,000 on purchases made for the school. The motion was approved unanimously by fellow members of the board.

**Action:** A motion was made by Jill Goldstein, and seconded by Kim Morton-Lee, to have T-shirts or other school-spirit items made. This motion was approved unanimously by fellow members of the board. As noted outside of the team meeting, the school colors are #F8ECA1 and #87A379

**Adjourn:** A motion was made by Joann Aubuchont and seconded by Kim Morton-Lee to adjourn the meeting at 5:31. The motion was approved unanimously.