

Breakthrough Academy Chartered Public School

Board Meeting Agenda

Thursday, July 16, 2026, 4:00 PM

1. Call to Order
 - a. Note date, time, and location
 - b. Take attendance
2. Agenda
 - a. Suggest any changes that need to be made
3. Approve Meeting Minutes from last board meeting, June 18, 2026
 - a. Request a motion to approve minutes
4. First Public Comment section (If there is any public)
 - a. Enter into public comment
 - b. Hear public comments
 - c. Close public comments
5. Reports
 - a. School Implementation Report
 - i. Septic and Well
 1. Septic tanks are in, leach field is in progress
 - ii. Modular buildings
 1. Admin building is pending NH inspector to sign off sso that it can be delivered
 - iii. Staff Position
 1. Pending math and science teacher
 - iv. Registration
 1. 99 students
 - v. HEB traffic study and DOT
 1. Traffic study was complete and no left turn analysis needed, however DOT came back and said we needed a cue study to ensure drop off and pick up would not filter into the street. Study is complete and under review results available week of 6/15.
 2. Queue analysis said we need 490 feet at our highest student capacity and we have 520 so now we need to complete a traffic plan, which is done, and they need an engineered site plan which we are working on.

- vi. Field Electric
 - 1. 800 AMP meter ships at the end of this month
- vii. Grant Monitoring visit is Wed the 15th
- viii. Fire Chief and Health Officer visit of buildings scheduled for 3pm on 6/24.
 - 1. This was a good mtg
 - 2. We have the initial health officer report
 - 3. Pending fire chief report – have sent 3 emails and 1 phone call
- b. Financial Report
 - i. Have not received yet as it is the end of fiscal year
- 6. New Business
 - a. Anyone want to be secretary?
 - b. Should begin search for more board members.
 - i. Currently we should get up to 9.
 - 1. In August we will have room for 2 parent members.
 - 2. Christina Whitney will resign from board in August
 - c. Fundraising –
 - i. Flatbread fundraiser set for Jan 19th. Mark calendars so we can have board support. We can also do a raffle at the fundraiser.
 - ii. We need to begin collecting donations for the calendar raffle so we can get it set up it takes a bit to get all the graphics etc into a printable calendar format. 31 days to cover for October calendar
 - d. Need to approve policies and procedures
 - i. Staff handbook
 - ii. Indoor Air Quality
 - iii. Mandatory Disclosure
 - iv. Whistle Blower
 - v. Toxic Chemicals
- 7. Establish next board meeting – August – Proposed date July 20, 4 pm. 3rd Thursday
 - a. Meeting should be at the school
- 8. Adjournment