

# Board Meeting Notes - October 16, 2025

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The meeting of the Board was held at 4:30 PM on 10-16-2025 both via Google Meet and in person. The following members were present in person: Kim Morton-Lee, Christina Paiva-Whitney, Christina Littlefield, Mary Deforest, and Joann Aubuchont. The following members were present remotely: Eric Penniman, Tiffany Manjarrez, and Jill Goldstein.

Chair of the Board: Joann Aubuchont

School Director: Kim Morton-Lee

Secretary of the Board: Jill Goldstein

Action: A motion was made by Joann Aubuchont to begin the meeting, take attendance, review the agenda, and approve the minutes for May 29, 2025. This was unanimously approved. Jill Goldstein began the recording of the meeting via Google Meet.

Kim Morton Lee provided an update - a full year of the property has been paid via the grant. Once the grant management system is entered, repayment will take effect. The accountant will review September's data, it will be sent to the grant manager, and approved by Kim Morton-Lee. This process takes about a week. It will take 2 days to repay building co. 2 sheds were delivered to the property. Kim met with an arborist to remove trees on the property. 3k - 10k in cost to remove all trees on property. Grant will not cover tree removal. Trees are being cleared at no cost. A prospective forester (wife of the arborist) would like to teach at the school. Maple trees will be tapped for syrup; sugar shack is available for use when not being utilized by another individual who has access to the site. Greenhouse process underway. Money in irrevocable trust is set up. The tractor has been delivered. Prospective science and animal husbandry teacher (veterinary experience). Met with Brian Stack (leading competency based expert) to provide professional development and training. He has alluded to doing this work without cost to the school. 28 potential students. Library director completed intent to enroll. Septic tank process is underway; requires civil engineer design. Pending quote for roadside sign (modular structures cannot be placed until trees are cleared). Lucy Hardware will bring gravel. Charter school accountant has a very positive reputation; she loads things into the grant management system. Property insurance has been obtained. Full grant funding was given (1.1 million, at risk students), allowed by integration of cooking related tasks (e.g., food security, etc.). First full agriculture program in the state of NH. 1.5 million dollars from a federal grant. Double-wide mobile units; 5 classrooms. May receive a donation of a camper to have 6 classrooms (otherwise one will be used as an office). Portable units have their own bathrooms. 3 sided covering will be constructed for each unit to utilize outdoor space (e.g., blackstone grilles, etc.) Funding will not be impacted by government shutdown, as the funds were released to the state. Computers or other technology, and furniture, cannot be bought until the modular units are bought and installed. Money will also be utilized to buy farm animals. Camp Robinhood will donate build-time so long as the grant provides the lumber. Grant will not pay for electricity. Fundraising ideas were discussed: selling bulbs, etc.

Action: A motion was made by Joann Aubuchont to review the Board Governance documentation provided ahead of the meeting and approve. The motion was approved unanimously. They were unanimously approved.

Action: A recommendation was made by Kim Morton-Lee to identify Tiffany Manjarrez as treasurer. They were unanimously approved for the position.

Action: A recommendation was made by Kim Morton-Lee to identify Christina Paiva-Whitney as vice-chair. They were unanimously approved for the position.

Adjourn: A motion was made by Joann Aubuchont and seconded by Kim Morton-Lee to adjourn the meeting at 5:10. The motion was approved unanimously.